

**INTEGRATED DISTRICT HEALTH SOCIETY (NORTH-WEST)
(GOVT. OF NCT OF DELHI)**

DELHI GOVT. DISPENSARY COMPLEX, SECTOR -13, ROHINI, DELHI - 110085

Ph.: 011-27861464, 27555056 Telefax: 011-27861592 E-mail: cmonw-dhs delhi@nic.in

F. No.F1/135/2014/NHM/IDHS/NW/NRHM Procurement / 4782

Date: 18-03-15

Subject: - Two Bid Quotations invited for procurement of Cartridges.

1. Sealed quotations are invited by the IDHS (North-West), Govt. Of NCT Delhi for the supply of items as mentioned in the attached schedule.
2. Firm's rates will be valid for a period of one year from the date of Finalization of the Rate Contract; Rate should be quoted in the units given in the tender document, both in figures & words.
3. The Copy of VAT Registration No. and Permanent Account No. etc allotted by Income Tax Department Must be provided in the quotations.
4. The tender should reach this office on or before 2.30 p.m. on 27.03.2015. The tenders will be opened at 3.00 p.m. on the same date. Quotations will be considered subject to the terms and conditions given on reverse.
5. Price must include all applicable taxes which should be clearly mentioned in the quotation. Tenderers must also mention their tax Registration No. in their quotations.
6. Prices and deliveries quoted by you must be firm and valid for a minimum period of one year.
7. Mission Director reserves the right to accept or reject any quotation in full or in part without assigning any reason.
8. Quotation must be legible clear and free from over-writing / erasures. Incomplete quotations are liable to be summarily rejected.
9. The firm quoting the rates should enclose copy of the authorization letter issued by the HP India sales ltd.

Enclosed Terms & Conditions.

Kindly quote unit rates of following items:

S.No	Model	Specifications	Quantity
1	HP Laserjet professional 1566	CE 278 A	20
2	HP Laserjet professional 2025	CE 608 A	1
3	XEROX PHASER 3010	ZLA 10822182	5

The successful bidder will have to supply the material at the address given below
 IDHS NORTHWEST
 Old COMO (NORTH-WEST)
 First floor, DGD Building Complex Sector-13 Rohini Delhi - 110085


 (M.D.)
 IDHS North-West

TERMS AND CONDITIONS OF NOTICE INVITING TENDER

1. Price must include all applicable taxes which should be clearly mentioned in the quotation. Tenderers must also mention their tax Registration No. in their quotations.
2. If for any reason prices tendered are for delivery FOR forwarding station, the freight charges involved together with the gross weight of the material should be clearly indicated in the quotation. In case the quote ex-tenderer's godown, the packing and forwarding charges, if leviable, may be indicated specifically.
3. If the weight of the material permits despatch by post parcel, this may clearly be stated in the quotations.
4. Complete specification of the stores offered together with maker's name brand, etc. of each of the items must be given in the quotations and descriptive literature and samples (wherever necessary or required) should be sent along with quotation.
5. Prices and deliveries quoted by you must be firm and valid for a minimum period of one year.
6. Subsequent to an order being placed against your quotation received in response to the enquiry if it is found that the materials supplied are not of the right quality or not according to specification required by us received in damaged or broken conditions or otherwise not satisfactory owing to any reason of which we shall be the sole judge, we shall be entitled to reject to materials, cancel the order and buy our requirements in the open market and recover the loss, if any, from the suppliers reserving to itself the right to forfeit the security deposit, if any furnished by the supplier against the contract. The supplier will make his own arrangements to remove the rejected materials within a fortnight of instruction to do so. Thereafter they will be entirely at the supplier's risk and responsibility and storage charge along with any other charges applicable will be recoverable form the supplier.
7. We reserve the right to accept or reject my quotation in full or in part without assigning any reason therefore we also reserve the right to split and place order on more than one supplier.
8. Quotation must be legible clear and free from over-writing / earasions. Incomplete quotations are liable to be summarily rejected.
9. In all cases of disputes, the decision of IDHS shall be final. Failing this matter will be referred to Arbitration in accordance with the Indian Arbitration Act and amendment thereof. Following Cartridges are required by IDHS for office use.

Kindly quote per unit rates of fallowing items:-

S.No	Printer Model	Specifications	Quantity
1	HP Laserjet professional 1566	CE 278 A	30
2	HP Laserjet professional 2055	CE 505 A	7
3	XEROX PHASER 3010	ZILA 10622182	5

The successful bidder will have to supply the material at the address given below.

IDHS NORTHWEST

O/o CDMO (NORTH-WEST)

First floor,DGD Building Complex Sector-13 Rohini Delhi -110085

You're faithfully,

Dr. Ranu Agul
(DPO NHM)

IDHS North-West